

## **Notice**

### **Instructions for Obtaining NVQ Equivalency Letter for Mapped Courses Sri Lanka Institute of Advanced Technological Education (SLIATE)**

Dear Candidate,

If you are applying for an Equivalency letter for mapped courses from the Tertiary and Vocational Education Commission (TVEC), please follow the instructions below:

#### **Documents Required:**

1. Original final certificate and transcript.
2. Certified Photocopies final certificate and transcript certified by the Director of SLIATE or ATIs.
3. Submit a photocopy of your NIC.
4. Request Letter addressed to the Director General, TVEC, formally requesting the issuance of an equivalency letter.
5. Payment of receipt of a non-refundable processing fee of Rs. 1,000/-.

#### **Processing Time:**

- It takes one week to issue the equivalency letter.
- You may collect your equivalency letter from the TVEC office after one week.

#### **If You Cannot Attend in Person:**

If you are unable to come in person, you may authorize someone else to collect the letter on your behalf by submitting:

- A signed authorization letter addressed to the Director General, TVEC.
- A copy of your NIC

**Director (NVQ)/Deputy Director General(Actg.)**