Ministry of Higher Education and Highways

SRI LANKA INSTITUTE OF ADVANCED TECHNICAL EDUCATION (SLIATE)

Accelerating Higher Education Expansion and Development (AHEAD)

Results Area Two:
Improve the Quality of Higher Education

SCHOLARSHIP PROGRAMME FOR
MASTERS DEGREES AND PROFESSIONAL DOCTORAL DEGREES

GUIDELINES FOR SRI LANKA INSTITUTE OF ADVANCED TECHNICAL EDUCATION (SLIATE)

March 2018
<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Full Form</th>
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</thead>
<tbody>
<tr>
<td>AHEAD</td>
<td>Accelerating Higher Education Expansion and Development Operation</td>
</tr>
<tr>
<td>ATI</td>
<td>Advanced Technical Institute</td>
</tr>
<tr>
<td>ERD</td>
<td>External Resources Department</td>
</tr>
<tr>
<td>HEI</td>
<td>Higher Education Institute</td>
</tr>
<tr>
<td>HRD</td>
<td>Human Resource Development</td>
</tr>
<tr>
<td>MHEH</td>
<td>Ministry of Higher Education and Highways</td>
</tr>
<tr>
<td>OMST</td>
<td>Policy Planning and Development Unit</td>
</tr>
<tr>
<td>SLIATE</td>
<td>Sri Lanka Institute of Advanced Technical Education</td>
</tr>
</tbody>
</table>
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1. INTRODUCTION

1.1 Background
The development of the higher education sector is of central importance to enable Sri Lanka to develop from a Lower-Middle Income Country (LMIC) to an Upper Middle-Income Country (UMIC). Recognizing this, the Government of Sri Lanka (GoSL) and the World Bank have agreed, as part of the Bank’s Country Partnership Strategy (CPS) FY17-FY20, to support the higher education sector through a Bank funded Accelerating Higher Education Expansion and Development (AHEAD) operation.

THE AHEAD PROGRAM

Accelerating Higher Education Expansion and Development (AHEAD) operation is organized into two components. The first is a Program Component that supports the national Higher Education Development Program (HEDP). The second is a systems strengthening, capacity building and technical assistance component that will assist GoSL to strengthen the higher education sector and achieve the objectives of the AHEAD program component. This second component will also cover monitoring and evaluation, policy analyses, program coordination and communication.

The implementing agency is the Ministry of Higher Education and Highways (MHEH). The MHEH will be assisted at the national level by the University Grants Commission (UGC) and the Sri Lanka Institute for Advanced Technological Education (SLIATE). The Operations Monitoring and Support Unit (OMST) of the MHEH will coordinate and support all AHEAD activities between the MHEH, UGC, SLIATE, Universities and Advanced Technological Institutes (ATIs).

1.2. Result Area Two: Improve the Quality of Higher Education

Objective: To increase the academic quality, and economic and social relevance, of higher education programs.

Sub-Result Area 2.1: Increase the proportion of academic staff with master’s degrees and professional doctorates for the SLIATE ATIs.

1.3. Postgraduate Scholarships

1. In SLIATE ATIs, it is estimated that about 107 academic staff do not possess Masters Degrees. The project will support them to obtain Masters Degrees in national universities in Sri Lanka and Industry experience through a work-place placement element during Masters Training. All Master Degrees are expected to be done in English Medium.
2. Further, the project will support staff of SLIATE ATIs to read for Professional Doctoral degrees in SLIATE approved universities, nationally or in the Asian region. All Professional Doctoral degrees are expected to be done in English Medium.

2. KEY FEATURES OF THE SCHOLARSHIPS

   a. **Masters Degree program scholarships**
   1. Candidate should be a permanent member of the academic staff of a SLIAT ATI
   2. Candidates need to register in a National University in Sri Lanka Medium of Instruction of all Masters Degrees should be English.
   3. The Masters Degrees shall include a project component and submission of a project report.
   4. During the training period, SLIATE shall organize an Industry Placement for the candidate.
   5. Masters Degrees shall be relevant to the courses that the candidates are expected to deliver.
   6. Master’s Degree programs should also be acceptable to SLIATE (*SLIATE has already identified Masters degrees relevant to them*)

   b. **Professional Doctoral Degree program scholarships**
   1. Candidate should be a permanent member of the academic staff of a SLIAT ATI
   2. Candidates need to register in a recognized University Nationally or in the Asian Region, that is acceptable to SLIATE
   3. Medium of Instruction of all professional Doctorate programs should be English.
   4. Professional Doctorates shall be relevant to the courses that the candidates are expected to deliver.

3. DISTRIBUTION OF SCHOLARSHIPS & FUNDING ALLOCATIONS

3.1. **The distribution of scholarships by year**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total No. of Scholarships for Masters Degree programs</td>
<td>50</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>Total No. of Scholarships for the Professional Doctorate programs</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
</tbody>
</table>
3.2. **Funding allocation**

1. An average total maximum amount of LKR 500,000 for course fees shall be provided for each Candidate of the Masters degree.

2. Candidates of the Masters degrees will also be paid a stipend of LKR 16,000 per month, for the normal period of such Masters’ Degree in the university. If the student fails the first attempt and needs to repeat his/her exams, he/she will not be eligible for payment during the repeat attempt.

3. A maximum amount of LKR 2 million as course fees and living expenses per year shall be provided for each candidate of the Professional Doctorates up to a maximum time period of three years.

4. **ELIGIBILITY**

4.1. **Masters Degree program scholarships**

The Scholarships will be available to academic staff of SLIATE without Masters Degree, subject to the following eligibility criteria:

1. The Candidate should be a permanent member of the academic staff.

2. The Candidate should have obtained IELTS minimum score 6.0 or equivalent at the time of commencement of training. IELTS registration fees will be reimbursed to the candidate by the AHEAD operation if they obtain the minimum scores.

3. The Candidate should satisfy the minimum entry requirements of the proposed Masters Programme.

4. Age limit of the Candidate shall be 45 years.

5. The Candidate shall have a minimum service period of 1 year.

4.2. **Professional Doctoral Degree scholarships**

The Scholarships will be available to academic staff of SLIATE with Masters Degree, subject to the following eligibility criteria:

1. The Candidate should be a permanent member of the academic staff.

2. The Candidate should be entitled for leave for the entire period of study.

3. Age limit of the Candidate shall be less than 40 years.

4. The Candidate shall have a minimum service period of 4 year.

5. The Candidate should have obtained IELTS minimum score 7.0 or equivalent at the time of commencement of training. There will be no reimbursement of IELTS
registration fees for candidates applying for professional doctoral degree scholarships.

6. The Candidate should fulfill the eligibility requirement of the Trainer University/Higher Education Institution.

5. NOMINATION PROCESS

5.1. Masters Degree program scholarships

1. The application form is given in Annex 1.
2. Instructions to Candidates are given in Annex 2.
3. Selection process for the Masters Degree program will be as follows;
   - Candidates will make their applications to the SLIATE Selection Board with the recommendation of the ATI where the candidate is employed. Documentary evidence for the relevant course fees payable to the intended Master’s Degree program should be submitted together with the application form.
   - SLIATE selection Board shall carry out the selection based on the selection criteria given in table 6.1.
   - Composition of the SLIATE Selection Board: Deputy Director General (Administration & Finance), Deputy Director General (Academic Affairs Planning & Research), and Senior Academic Expert, Management and Monitoring of the AHEAD operation who will also serve as the Secretary to the Board.
4. SLIATE nomination list shall also include the marks schedule of all nominees and will be made available for the applicants to see.
5. The Board shall send the nomination list and mark schedule along with the applications to the Director General SLIATE for concurrence.
6. OMST will obtain the necessary no objection from the World Bank.
7. The award of scholarships after no objection from the World Bank shall be notified by the Senior Academic Expert, Management and Monitoring of the OMST, to the Director General of SLIATE, the selected candidates, and the Director of the respective ATI. The candidates shall also receive the letter to be handed over to the Trainer University/Higher Education Institution.
8. The Key Steps of Nomination Process is given in Annex 5.

5.2. Professional Doctoral Degree scholarships

1. The application form is given in Annex 3.
2. Instructions to Candidates are given in Annex 4.

3. Selection process for the Professional Doctoral degree programme will be as follows
   - Candidates will make their applications to the SLIATE selection Board with the recommendation of the relevant ATI where the candidate is employed. The following documents should be submitted together with the application form
     - Registration letter/placement letter or other forms of acceptable level of communication with the intended university/HEI
     - A letter issued by the ATI where the applicant is employed at, certifying the availability of study leave
     - Documentary evidence for the relevant course fees payable to the intended postgraduate programme
     - A declaration of other sources of funding available for the intended study programme by way of scholarships, partial funding, tuition waivers, living stipend etc. by the applicant (any subsequent funding secured by the candidate should be declared to the SLIATE immediately by the candidate)
     - A record of interaction with employers, such as industry, firms and Chambers of Commerce, by the candidate.
     - Certified copies of IELTS results sheet.
   - SLIATE selection Board shall carry out the selection based on the selection criteria given in table 6.2. The panel will peruse all the documents submitted by each candidate and will call the candidate for an interview before making its recommendation, if necessary.
   - The Selection Board shall also ensure that the selections have been made to ATIs on an equitable basis and that gender equity is maintained.
   - Composition of the SLIATE Selection Board: Deputy Director General (Administration & Finance), Deputy Director General (Academic Affairs Planning & Research), and Senior Academic Expert, Management and Monitoring of the AHEAD operation who will also serve as the Secretary to the Board.
   - SLIATE nomination list shall also include the marks schedule of all nominees and will be made available for the applicants to see.
   - The Board shall send the nomination list and mark schedule along with the applications to the Director General SLIATE for concurrence.
   - OMST will obtain the necessary no objection from the World Bank.
• The award of scholarships after no objection from the World Bank shall be notified by the Senior Academic Expert, Management and Monitoring of the OMST, to the Director General of SLIATE, the selected candidates, and the Director of the respective ATI. The candidates shall also receive the letter to be handed over to the Trainer University/Higher Education Institution.

4. The Key Steps of Nomination Process is given in Annex 6

6. SELECTION CRITERIA

6.1. Criteria for Selection for Masters Degree program

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic qualifications (refer 6.1.1 below)</td>
<td>30</td>
</tr>
<tr>
<td>2. Relevant professional qualification (5 points per qualification)</td>
<td>10</td>
</tr>
<tr>
<td>4. Period of service since joining the academic staff (2 per year)</td>
<td>10</td>
</tr>
<tr>
<td>5. Academic Management activities HoD/Syndicate/Academic Board (1 per year)</td>
<td>10</td>
</tr>
<tr>
<td>6. Extra curricular activities (organization of/participation at, events) (2 per event)*</td>
<td>10</td>
</tr>
<tr>
<td>7. Performance: Work load, Evaluation of students, results etc.*</td>
<td>15</td>
</tr>
<tr>
<td>8. Interaction with private sector employers (e.g. industry, firms, chambers of commerce)</td>
<td>15</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
</tr>
</tbody>
</table>

6.1.1. Academic Qualifications - Allocation of points will be on the following basis:

• First Degree
  - 1st Class (Special) - 20 pts.
  - Upper 2nd (Special) - 15 pts.
  - Lower 2nd (Special) - 12 pts.
  - 1st Class (General) - 10 pts.
  - Upper 2nd (General) - 5 pts.

• Postgraduate Diploma - 10 pts.
6.2. Criteria for Selection for Professional Doctoral Degree program

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Academic qualifications <em>(refer 6.2.1 below)</em></td>
<td>30</td>
</tr>
<tr>
<td>2 Period of service since joining the academic staff (2 per year)</td>
<td>10</td>
</tr>
<tr>
<td>3 Academic Management activities HoD/Syndicate/Academic Board (1 per year)</td>
<td>10</td>
</tr>
<tr>
<td>4 Extra curricular activities (organization of/participation at, events) (2 per event)*</td>
<td>15</td>
</tr>
<tr>
<td>5 Performance: Work load, Evaluation of students, results etc.*</td>
<td>20</td>
</tr>
<tr>
<td>6 Interaction with private sector employers (e.g. industry, firms, chambers of commerce)</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
</tr>
</tbody>
</table>

6.2.1. Academic Qualifications - Allocation of points will be on the following basis:

- First Degree
  - 1st Class (Special) - 20 pts.
  - Upper 2nd (Special) - 15 pts.
  - Lower 2nd (Special) - 12 pts.
  - 1st Class (General) - 10 pts.
  - Upper 2nd (General) - 5 pts.

- Postgraduate Diploma - 10 pts

* In selection of the candidates based on this criteria, consideration has to be given to the plausibility of the candidate to carry out these activities within the time period the candidate has been in service. And hence, a reasonable comparison needs to be carried out only among the candidates of the same level in terms of working experience.

7. AWARD OF SCHOLARSHIPS

1. The award of scholarships shall be notified to the selected candidates, the Director of the respective ATI, and the Director General of SLIATE by the OMS. The candidates shall also receive the letter to be handed over to the Trainer University.
2. The candidate shall find a placement for the stipulated Masters programme or the Professional Doctoral Degree programme at a University in accordance with the key features stated above under section 2 within a period of 6 months.

8. RELEASE OF FUNDS

Funds to be released to SLIATE, and SLIATE in turn will make payments based on the guidelines provided by the OMST. The following documents are required to release the funds:

8.1. For Masters Degree Program

Prior to the release of first installment of the grant, the following documents needs to be submitted to SLIATE and OMST.

- Letter of Acceptance from the Trainer University.
- Letter/Invoice from Trainer University with regard to the fees structure.
- IELTS scores
- A certified copy of the surety bond and the agreement with SLIATE

8.2. For Professional Doctoral Degree programme

- The registration and tuition fees will be released according to the rules and regulations of the Trainer University.
- SLIATE will release the living allowance to the Candidate quarterly, upon the progress of the candidate.
- Prior to the release of first installment of the grant, the following documents needs to be submitted to SLIATE and OMST.
  i. Placement letter/registration letter with the registration payment information
  ii. A certificate from the Head of the ATI where the applicant is currently employed whether the applicant has secured any funding in the form of scholarships, tuition waivers, partial funding, research support, and living stipend etc. If such funding is available the amount/s has/have to be disclosed with the source/s.
  iii. An intended plan of activities in relation to his or her study programme including date of commencement and the intended date of completion. In this plan, intended activities shall be divided into six monthly periods from the date of commencement.
  iv. A personal health report endorsed by a Registered Medical Officer
  v. A certified copy of the surety bond and the agreement with SLIATE
vi. A letter certifying the approval of the study leave for the intended postgraduate studies by the ATI at which the applicant is employed.

9. AGREEMENT AND BOND
Among the standard clauses, the bond signed between the SLIATE and the Grantee shall include clauses to recover funds in case of misuse of funds and non-completion of training.

10. REPORTING

10.1. Masters Degree Programmes
1. The relevant Progress Reports of Course Coordinators and attendance at the end of each semester to be submitted through Head of the Department and the Director ATI to the SLIATE with a copy to OMST.
2. Performance of continuous assessment and end of semester/year examination to be submitted to through Head of the Department and the Director ATI to the SLIATE with a copy to OMST.
3. A Copy of the Project Report/Thesis on completion to be submitted to OMST.

10.2. Professional Doctoral Degree Programmes
1. Documents related to the progress and the expenditure should be submitted to SLIATE with a copy to OMST as follows
   - Inception report submitted within one month of the award of the grant
   - Progress report should be submitted every six months, with the recommendation of the supervisor, declaration of other sources of funding is any, and the probable date of completion.
2. A Copy of the thesis should be submitted to OMST on completion of the degree.

11. PROGRESS MONITORING
1. The Progress will be regularly monitored by the SLIATE and OMST.
2. If the progress is reported as unsatisfactory, after giving adequate warning, steps shall be taken to stop the grant and request the SLIATE to recover such funds.

12. TIME LINE FOR APPLICATIONS
1st round of Masters Degree scholarships
- Release of guidelines : March 2018
- SLIATE Nomination to OMST : May 2018
• Notification to Selected Candidates : June 2018

1st round of Professional Doctorate Scholarship
• Release of guidelines : March 2018
• SLIATE Nomination to OMST : July 2018
• Notification to Selected Candidates : August 2018

2nd round of Masters Degree scholarships and Professional Doctorate Scholarship
• Release of guidelines : March 2019
• SLIATE Nomination to OMST : May 2019
• Notification to Selected Candidates : June 2019
Annex 1: Application Form - Scholarships for Masters Degrees

HUMAN RESOURCE DEVELOPMENT PLAN-AHEAD

Scholarship for Masters Degrees for SLIATE Academic Staff

Part A

1. Personal Information

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<tr>
<th>Family Name (Surname):</th>
<th>First/Other names:</th>
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<th>Nationality:</th>
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<th>Year</th>
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<th>E-mail Address:</th>
<th>Address to which correspondence should be sent:</th>
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<th>Residence</th>
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<tbody>
<tr>
<td></td>
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</tbody>
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2. Qualifications

2.1 ACADEMIC: (Give full details in chronological order)

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<tr>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>University/ Institute (Name, Place)</th>
<th>Certificates, Diploma, Degree obtained with Grade/ Class etc.</th>
<th>Main field(s) or Subject(s) of study</th>
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<tbody>
<tr>
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2.2 PROFESSIONAL: (Give full details in chronological order)

<table>
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<tr>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>Professional Body</th>
<th>Professional Qualification</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reference No
Selected
Reserved
Rejected
Office Use
3. **Employment Record: Starting with your present post, list in reverse order of positions held**

### 3.1 PRESENT EMPLOYMENT:

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<tr>
<th>Period (Month/Year)</th>
<th>Title of your post</th>
<th>Department</th>
<th>ATI</th>
</tr>
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<tbody>
<tr>
<td>From</td>
<td>To</td>
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<td></td>
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</table>

### 3.2 PREVIOUS EMPLOYMENT (if Other than ATI)

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<th>Period (Month/Year)</th>
<th>Title of your post</th>
<th>Name and Address of the employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
<td></td>
</tr>
</tbody>
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### 4. Relevant Training Programmes Undergone

<table>
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<tr>
<th>Year</th>
<th>Duration of the Training Programme</th>
<th>Title of the Training Programme</th>
<th>Trainer Institute</th>
<th>Points (For Office Use)</th>
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<tbody>
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<td></td>
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### 5. Academic Management Activities (HoD, Syndicate, Academic Board etc.)

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>Points (For Office Use)</th>
</tr>
</thead>
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</table>

### 6. Experience

#### TEACHING:

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<tr>
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<th>Description</th>
<th>Points (For Office Use)</th>
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</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
<td></td>
</tr>
</tbody>
</table>
7. Extra Curricular Activities (organization of/active contribution to, activities)

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>Points (For Office Use)</th>
</tr>
</thead>
<tbody>
<tr>
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8. Score of Other English Professional Exams

<table>
<thead>
<tr>
<th></th>
<th>IELTS</th>
<th>TOFEL</th>
<th>Other (Please Specify)</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
</tr>
</tbody>
</table>

Part B

9. Degree to be Registered for

Proposed Field of Study:

Are you Already Offered Placement for a Master Degree: Yes ☐ No ☐

If yes, Please give the following details *Please attach a copy of the placement letter

Name of the University/Institution: Faculty Department:

Title of the Degree Programmes:

Expected date of commensement:

Registration and other fees of the intended program:
10. Declaration

I certify that all information in this application to be complete and correct to the best of my knowledge

.......................................................... .................................
Signature of the Applicant                   Date

Part C

11. Recommendations

I confirm that I have read the application. The field of study/Degree programme for which an offer for placement has been received is relevant to the Department. The application is recommended and the applicant can be released for the entire period of the Degree programme applied for.

Official Stamp

..........................................................
Signature of Head of Department

..............................
Date

SLIATE selection committee has evaluated the applications from ATIs using the guidelines provided by AHEAD and decided to nominate the applicant. This applicant can be released for the entire period of the degree programme applied for.

Official Stamp

..........................................................
Signature of the Director General/ SLIATE

..............................
Date
Annex 2: Application Form - Scholarships for Professional Doctoral Degrees

HUMAN RESOURCE DEVELOPMENT PLAN - AHEAD
Scholarship for Professional Doctoral Degrees for SLIATE
Academic staff

Part A

12. Personal Information

<table>
<thead>
<tr>
<th>Family Name (Surname):</th>
<th>First/Other names:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rev./Dr./Mr./Ms:</td>
<td>Gender:</td>
</tr>
<tr>
<td>Date of Birth:</td>
<td>Nationality:</td>
</tr>
<tr>
<td>Day</td>
<td>Month</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td>Address to which correspondence should be sent:</td>
</tr>
<tr>
<td>Contact Numbers:</td>
<td>Office</td>
</tr>
</tbody>
</table>

13. Qualifications

2.1 ACADEMIC: (Give full details in chronological order)

<table>
<thead>
<tr>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>University/ Institute (Name, Place)</th>
<th>Certificates, Diploma, Degree obtained with Grade/ Class etc.</th>
<th>Main field(s) or Subject(s) of study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points (Office Use)</td>
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</table>

2.2 PROFESSIONAL: (Give full details in chronological order)

<table>
<thead>
<tr>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>Professional Body</th>
<th>Professional Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points (Office Use)</td>
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</table>
14. Employment Record: *Starting with your present post, list in reverse order of positions held*

### 3.1 PRESENT EMPLOYMENT:

<table>
<thead>
<tr>
<th>Period (Month/Year)</th>
<th>Title of your post</th>
<th>Faculty</th>
<th>Department</th>
<th>University/Institution</th>
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<tbody>
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</table>

### 3.2 PREVIOUS EMPLOYMENT (*if Other than University*)

<table>
<thead>
<tr>
<th>Period (Month/Year)</th>
<th>Title of your post</th>
<th>Name and Address of the employer</th>
</tr>
</thead>
<tbody>
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</table>

15. Interaction with Employers such as Industry, Firms and Chambers of Commerce (*Please attach additional pages when space provided is not adequate*)

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>Points <em>(For Office Use)</em></th>
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</table>

16. Extra Curricular Activities (*organization of/active contribution to, activities*)

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>Points <em>(For Office Use)</em></th>
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</table>
17. Score of Other English Professional Exams

<table>
<thead>
<tr>
<th>IELTS</th>
<th>TOFEL</th>
<th>Other (Please Specify)</th>
</tr>
</thead>
</table>

**Part B**

18. Degree to be Registered for

<table>
<thead>
<tr>
<th>Field of Study</th>
<th>Research Field</th>
</tr>
</thead>
</table>

Are you Already Offered a Placement/Registered:  
Yes ☐  No ☐

If yes, Please give the following details *Please attach a copy of the placement letter*

<table>
<thead>
<tr>
<th>Name of the University/Institution</th>
<th>Faculty/Department</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Expected date of commencement</th>
<th>Intended date of completion</th>
</tr>
</thead>
</table>

19. Brief Description of the Proposed Professional Doctoral Work

Research Description - Brief Description of the Proposed Doctoral Work (not more than 150 words) Attach a separate paper if required.

20. Budget

Fees and expenses: course fees, registration fee, living expenses, bench fee etc. (provide expenses under separate headings)
Financially support by another Institution: Yes [ ] No [ ]

If yes, Please give the following details

Source: ................................................................. Year: .................

Approved Budget (Rs.): .........

21. Declaration

I certify that all information in this application to be complete and correct to the best of my knowledge

.................................................. ...........................................

Signature of the Applicant Date

Part C

22. Recommendations

I confirm that I have read the application. The field of research/Degree programme for which an offer for placement has been received is relevant to the Department.

The application is recommended and the applicant can be released full time for the entire period of the Degree programme applied for.

Official Stamp

..................................................

Signature of Head of Department

Date
Annex 3 - Key Steps – Masters Degree Scholarships

1. Release of guidelines
2. Call for applications
3. Selection of nominees by SLIATE selection Board
4. Approval for nominees by WB
5. Candidate securing placement/Register
6. Award of Scholarships
   Issuance of official letter
7. Offer letter+Bond+Budget to OMST
8. Release of grants

- Progress Monitoring by SLIATE and OMST
- Reporting

- Identify reserve candidates
- No placement within 6 months
Release of guidelines

Call for applications

Selection of nominees by SLIATE selection Board

Approval for nominees by WB

Candidate securing placement/Register

Award of Scholarships Issuance of official letter

Offer letter+Bond+Budget to OMST

Release of grants

Identify reserve candidates

No placement within 6 months

Appeal to OMST

Release of Installments

Progress Monitoring by SLIATE and OMST

Reporting